

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, March 15, 2017

NC Research Campus
UNC Building
500 Laureate Way
Kannapolis, North Carolina 28081

Members:

Joe Wilson	City of Concord
Doug Paris	Town of Midland
Susie Morris	Cabarrus County
Wendy Brindle	City of Salisbury
Reuben Crummy	NCDOT-TPB
Stuart Basham	NCDOT-Div 10
Diane Hampton	NCDOT-Div 9
Zac Gordon	City of Kannapolis
Chris Stiller	Town of Rockwell
Ed Muire	Rowan County, Town of Cleveland

Others:

Phil Conrad	CRMPO Director
Connie Cunningham	CRMPO Staff
Loretta Barren	FHWA
Andy Christy	RIDER Transit
Lloyd Payne	City of Concord
Kelly Sifford	Cabarrus County
Jessica Hill	CCOG

Call to Order

The March 15, 2017 meeting of the Cabarrus Rowan MPO TCC was called to order by TCC Chairman Doug Paris. Chairman Paris began the meeting by calling the roll of eligible TCC members. After the roll was called, it was determined a quorum had been met, Chairman Paris asked if there were any additions or corrections to the agenda. With no additions or corrections being heard, Chairman Paris continued by asking if there were any speakers from the floor. With none heard, Chairman Paris moved on to the next item of business.

Approval of Minutes

Chairman Paris called TCC members' attention to the January 18, 2017 meeting minutes included in their meeting packets. Mrs. Susie Morris pointed out two grammatical errors in the minutes and staff said they would make those changes. With no additional corrections or additions to the minutes being heard, Mrs. Susie Morris made a motion to approve the minutes as amended. Mrs. Wendy Brindle seconded the motion and TCC members followed with a unanimous vote to approve.

FY 2017-2018 UPWP

CR MPO Director Phil Conrad reported to the TCC members that each year the CRMPO develops and adopts a Unified Planning Work Program (UPWP). The UPWP is the MPO's budget and follows the state fiscal year 2017-2018. Phil explained that the UPWP identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil called members' attention

to Attachment 3A in their packets, which was a narrative about each task description within the UPWP. After explaining each of the required tasks, Phil called members' attention to a spreadsheet also contained in their packets that showed a breakdown of each task and how much funding was allocated to each task. Phil continued by calling the members' attention to Attachment 3B which was the Metropolitan Self Certification Review checklist. Phil reviewed the checklist for the members and closed by calling their attention to Attachment 3C, the Cabarrus Rowan MPO Local Match Table.

After reviewing all of the material, Phil asked if there were any questions the members had on any of the material. After little discussion, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider certifying the CRMPO transportation planning process and to consider adopting the FY 2017-2018 UPWP. The motion was seconded by Mr. Joe Wilson and the TCC member voted unanimously to approve.

2045 MTP Projects List

Director Conrad reported to the TCC members that since the release of the *DRAFT* 2018-2027 TIP, MPO staff has been working on a *draft* revenue forecast for the 2045 Transportation Plan. Phil explained that the forecast is based on the tier system included in the Strategic Mobility Formula as well as statewide forecast methodology developed by NCDOT for regional and division tier allocations.

These forecasts Phil explained, are applied to the projects listed in the 2040 Plan and the most recent CRMPO Priority List. He then called members' attention to Attachment 4, which was the *DRAFT* 2045 Projects List. Phil reviewed all of the tables and revenue assumptions with the members as well as explaining the allocation table.

After all review and with little questions, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider releasing the 2045 Projects List for public input. Mr. Zac Gordon seconded the motion and the TCC members voted unanimously to approve.

Reports/CRMPO Business

Local Reports - MPO/TPB/NCDOT Division 9 & 10 – NCDOT Division 9 representative Mrs. Diane Hampton directed members to a spreadsheet included in their packets of updates on the Rowan County projects. Diane called attention to and highlighted updates on Rowan County projects. Mr. Stuart Basham from Division 10 verbally reported on project updates on Division 10 Projects for the TCC members. Stuart also updated members on P4.0's schedule. He relayed that NCDOT Division 10 staff would be meeting with CRMPO staff prior to the June 2017 TCC meeting to make sure all eligible projects are included for submittal.

DRAFT CTP Index Update – Mr. Reuben Crummy, NCDOT-TPB updated TCC members on the finalization of the CTP. Some of the TCC members reported that their previous submittals of information had still not been incorporated into the CTP index. The members reported that the information had been submitted multiple times over a long period of time and still had not been incorporated into the document. It was determined that Mr. Crummy should meet with those jurisdictions who still had incorrect or missing information in the CTP Index. After discussion, Chairman Paris made a motion that Mr. Crummy would meet with those

jurisdictions on Wednesday, April 19, 2017 prior to the start of the CRMPO TCC meeting to get final revisions made. Mr. Joe Wilson seconded the motion and TCC members voted unanimously to approve. CRMPO staff will make arrangements to secure the meeting room for that additional time slot.

2020-2029 TIP Project Call – Phil informed TAC members that a call for new projects deadline is scheduled for March 31, 2017.

MPO Website RFQ's Update – Phil reported that the new website is almost complete. Training for administrative use of the website is scheduled for the end of March.

Centralina Freight Study Presentation - Phil introduced Ms. Jessica Hill with the Centralina Council of Governments. Ms. Hill provided a power point presentation explaining the need, process, and implementation of a regional freight study. Ms. Hill provided a handout of the completed study to members and reviewed the information with them. In closing, she thanked all of the CRMPO members who assisted on the plan.

Informational Items

- Concord Express, Salisbury Transit, and RIDER Transit Ridership Information – Phil referenced the ridership information included in the member packets.
- Next scheduled meeting April 19, 2017.

Adjournment

TCC Chairman Paris asked if there was any other business to discuss. With no other business to be considered, Mr. Zac Gordon made a motion to adjourn the meeting and Mr. Ed Muire seconded that motion. The meeting was adjourned.